

Career opportunity: European Public Policy Consultant

Location: London, EC1V

Package: competitive

Contract: full time and permanent

Due to recent Framework Contract wins for the European Commission's DG Justice and Consumers as well as DG Economic and Financial Affairs, we are looking for an ambitious, experienced EU Public Policy Consultant for our London office. The position requires good knowledge of European public institutions and experience of delivering evaluations, impact assessments or studies as part of a multi-national team. Building on strong analytical and writing capabilities, coupled with an understanding of EU policy, the successful candidate will conduct work for a range of clients across Europe. The role primarily focusses on the analysis, comprehension and implementation of EU public policy to help our clients to make better informed decisions.

About us

We are an international business with offices in London, Brussels, Los Angeles, New York, Washington DC and Zurich. Our team provides advisory, consultancy, transformation and data services to the public policy, health, media & entertainment, financial services and insurance industries. Our European practice has a dedicated focus working for the European Institutions, including the European Commission, the European Parliament and related EU agencies. Our expanding range of projects includes evaluation, impact assessments, research, analysis and advice on policies and programmes for DG HOME, DG JUST, DG ECFIN, DG RTD, DG CONNECT, DG EAC, DG MOVE, DG GROW, DG SANTE, EIGE and Chafea. Our highly-skilled, multi-cultural team has a range of educational and professional backgrounds and is passionate about EU public policy, which is key to our success and continued growth.

The day job

What you will do on a day-to-day basis will vary depending on what projects and proposals we are working on at the time. You will gain experience across a whole breadth of projects for organisations such as the European Commission, European Parliament and other European Institutions. Working as part of multiple project teams you are likely to:

- Assist with the design and delivery of client projects, including undertaking research, preparing analysis and contributing to client deliverables and proposals.
- Take responsibility for entire work packages or small deliverables.
- Work closely with other project team members to achieve established goals.
- Accompany colleagues to on-site visits and actively engage with clients and stakeholders. You may have the opportunity to liaise with clients directly on relevant work packages or deliverables.
- Provide research and analysis support as well as administrative assistance in the preparation of proposals.

Every day will be different and we hope to expose you to a wide variety of clients and projects.

Some examples of recent projects include:

- A study for the European Commission's DG HOME on the "Smuggling of Migrants".
- A study on the "Synergies between the civilian and the defence cyber security markets" for DG CONNECT.
- A study "Assessing the impacts of EU Regulatory Barriers on Innovation" for DG RTD.
- The "Ex-post evaluation of the External Borders Fund (2011-2013) for DG HOME.
A "Medium-term assessment on social economy" for the IMCO Committee of the European Parliament.

Benefits of working here

We strive to be like no other company – collaborative, innovative and fun. Our founders came from a variety of consulting firms to build a new company without rigid hierarchies or stuffy management. We offer a professional, stimulating and supportive environment enabling individuals to continuously develop. Our benefits include a competitive, externally benchmarked salary, pension contribution (after successful completion of probationary period), 25 days holiday rising by 1 day for each completed year of employment up to 30 days, great colleagues, the opportunity to get stuck into projects and proposals. We have set up our staff training programme to ensure everyone can fulfil their career goals within Optimity.

Who we are looking for

The successful candidate will have:

- A degree in a relevant discipline (preferably public policy, law, political science), ideally with a quantitative component;
- A strong interest in European Public Policy;

- A strong understanding of / experience in the EU legislative process, and ideally experienced in legal research and analysis;
- A proven track record of working on research or consultancy projects in an organisation that works closely with European Institutions;
- Excellent oral and written English; knowledge of other EU languages would be an asset.
- Familiarity with the European Commission's Better Regulation Guidelines is an advantage.
- Knowledge of primary and secondary data collection tools.
- Highly analytical with strong verbal reasoning skills.
- The ability to work independently to high standards of consistency and accuracy.
- The ability to manage multiple workloads and achieve agreed deadlines without compromising quality or standards.
- Self-motivated team player who puts team success above individual recognition; committed and results-orientated with a desire to achieve goals and targets; ability to demonstrate a can-do attitude.
- A working knowledge of Microsoft Office packages, particularly Word, Excel and PowerPoint.

Application process

Please send your CV and cover letter, which should explicitly state why you are interested in this post and Optimicity Advisors, through to recruitment@optimicityadvisors.com by 8 am on Monday 18th July 2016.

No recruitment consultants please.

We are an equal opportunities employer.